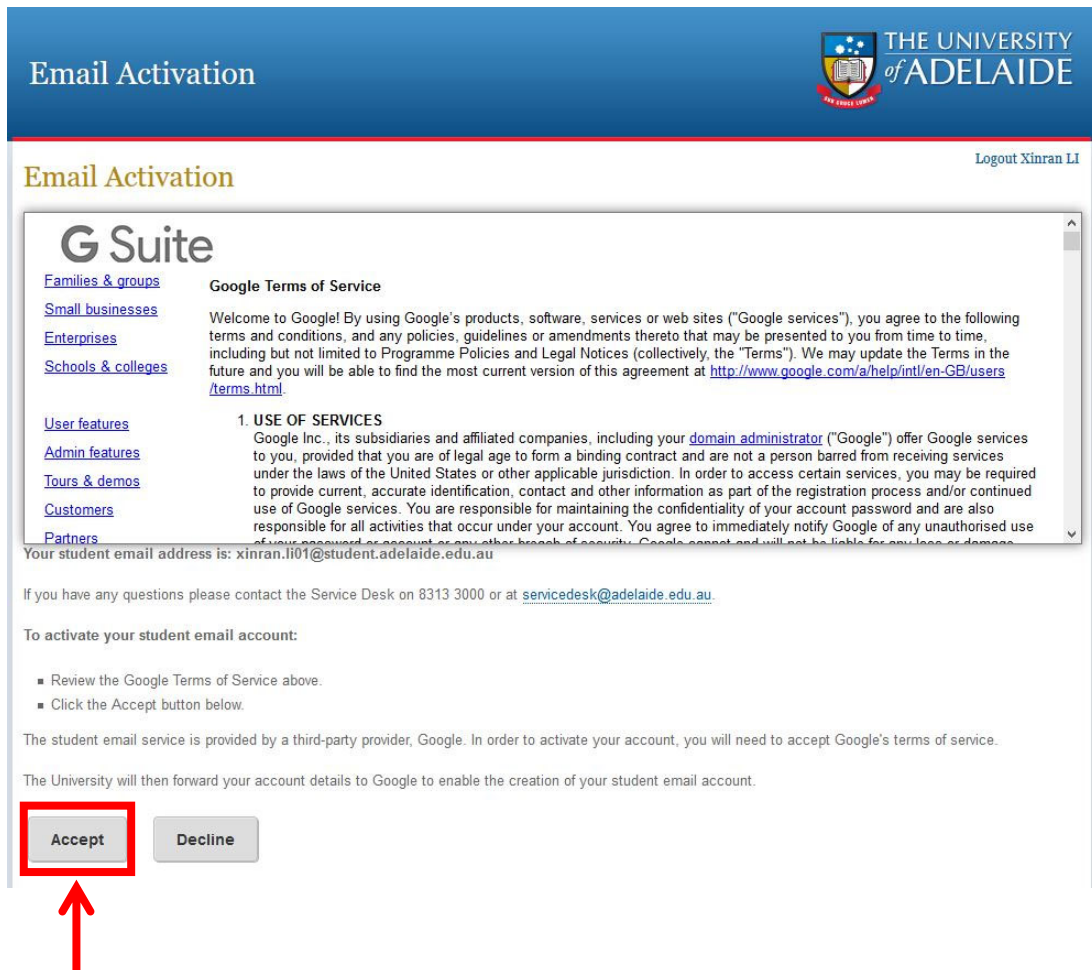


# ACTIVATING YOUR EMAIL

You need to activate your student email and accept the Google Terms of Service the first time you login.



The screenshot shows the 'Email Activation' page for The University of Adelaide. At the top, there's a blue header with the university's logo and name. Below the header, the page title 'Email Activation' is displayed. A 'Logout Xinran LI' link is in the top right corner. The main content area is titled 'Email Activation' and features a 'G Suite' section. This section includes a list of links on the left: 'Families & groups', 'Small businesses', 'Enterprises', 'Schools & colleges', 'User features', 'Admin features', 'Tours & demos', 'Customers', and 'Partners'. The main text area displays the 'Google Terms of Service', starting with 'Welcome to Google! By using Google's products, software, services or web sites ("Google services"), you agree to the following terms and conditions...'. Below the terms, there's a section titled '1. USE OF SERVICES' which states that Google Inc., its subsidiaries and affiliated companies, including your domain administrator ("Google") offer Google services to you. At the bottom of the page, there are two buttons: 'Accept' and 'Decline'. The 'Accept' button is highlighted with a red box, and a red arrow points to it from below the page.

This can be done via the University of Adelaide website or the following link.



[bit.ly/2sO8bb5](https://bit.ly/2sO8bb5)

## Note

if you do not accept the Google Terms of Service, you will not be able to access your email.

# GMAIL APP



It is highly recommended you install the Gmail app so you can access your student email on your phone or tablet.

1. Download the Gmail app via the Apple App Store or Google Play Store
2. Open the app and **add an account**
3. Select **'Google'**
4. Enter your University email address in the format:  
**a1234567@student.adelaide.edu.au**
5. Enter your student number and password

